



## The King's CE School

# Admission Arrangements and Criteria for Pupil Admissions September 2021

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### Our Vision:

At The King's CE School, we believe that everyone is unique and created in God's image. We enable all to achieve their God-given potential: to grow, learn and aspire; to transform their lives and the lives of others; and to journey in faith without limits within a unified, respectful and harmonious community.

The Governing Body admits 150 pupils into Year 7. The King's CE School has a distinctive Christian ethos which is at the heart of the school and provides an inclusive, caring and supportive environment where children learn and flourish in a setting shaped by Christian values. We welcome applications from all members of the community and from all areas of the city of Wolverhampton. We ask all parents to respect the Christian ethos of our school and its importance to our community.

### How to apply for a place in Year 7 for September 2021

- Make an application through Wolverhampton City Council by completing the **Common Application Form** and name The King's CE School as one of your choices. This can either be completed online through the Parents Portal <https://bit.ly/3h9rLlb> or by completing a paper copy of the Common Application Form which the primary schools will give out on behalf of the City Council. The Common Application Form must be submitted by 23.59pm on 31<sup>st</sup> October 2020 either on line or to the Civic Centre in Wolverhampton.
- If you do not live in Wolverhampton and live in a different Local Authority you will need to apply using the application process in your "Home Local Authority" and name The King's CE school as one of your choices.
- Complete the **Supplementary Form** available on the school website ([www.kingswolverhampton.co.uk](http://www.kingswolverhampton.co.uk)) and tick whether you are applying for a Faith place or an Open place. This can either be completed online or by completing the form. The Supplementary Form must be submitted by 4pm on Friday 30<sup>th</sup> October to The King's CE School either on line or to the school's reception. A statement from a member of the clergy/faith community will be required to confirm details of membership and commitment to the faith community.

### How to apply for a place in Year 12 for September 2021

- Make an application by emailing the 6<sup>th</sup> Form administrator ([S.Mahay@Kingswolverhampton.co.uk](mailto:S.Mahay@Kingswolverhampton.co.uk)) and requesting for an application form.
- The 6<sup>th</sup> Form application form must be submitted to the school by Monday 15<sup>th</sup> February 2021.

### LATE APPLICATIONS

Governors will consider applications received after the closing date of Friday 30th October 2020 once those received on time have been considered.

### WAITING LIST

In the event of a place not being offered, applicants will automatically be placed on the Waiting List, provided they have ranked The King's School on the common application form, higher than the school at which they have been offered a place. However, applicants should advise the Local Authority in writing if they do NOT wish their child's name to be placed on the Waiting List.

For each of the four categories, Governors will maintain lists ranked in accordance with the oversubscription descriptions detailed in the Admission Criteria. Whenever a vacancy occurs, the Governors will re-allocate the

place to the highest ranked application on the waiting list for the category where the vacancy has arisen. These lists will be maintained until 31st December 2021.

### **FORMAL APPEALS**

In the event of a place not being offered, notice of the intention to appeal to the Independent Appeals Panel, established under Section 94 of the School Standards and Framework Act 1998, and must be made to the Chair of Governors via the Admissions Officer at the school before 18<sup>th</sup> March 2021. In due course, parents will be sent the necessary Appeal Form by the Admissions Officer and details as to when and where the Appeal will be held will be forwarded to the parents after the Appeal Form has been lodged.

Appeals lodged after these dates as part of the main admissions round will be determined before the start of the September term wherever possible.

- Appellants will be sent notification of their appeal hearing at least 14 calendar days in advance of the hearing.
- Appellants will be sent a copy of the schools case at least 7 calendar days in advance of the hearing where possible.

Your appeal will be heard by an independent panel and you will be invited to attend the appeal hearing via video link. The appeal panel's decision is final and binding on the school and the admitting authority.

If the appeal is unsuccessful, the Governors will not consider a further application within the same academic year, unless there have been significant and material changes in the family's circumstances.

### **REPEAT APPLICATIONS**

Unless there are significant and material changes in circumstances, governors will not consider a repeat application in the same academic year.

**June 2020**