

17 March 2021

Dear Parent/Carer

Year 11 Parents' Evening - Online Appointment Booking – Tuesday 23rd and Thursday 25th March 2021

On Monday 22nd March, we will be providing all Year 11 pupils with important information about how their GCSE and BTEC grades (TAGs) will be calculated and assessed this year, therefore, we would like to invite you to attend one of our Year 11 Parents' Evenings on Tuesday 23rd and Thursday 25th March **from 4.30-6.30pm** to discuss this information with your child's subject teachers.

Important- Please Note

To ensure that pupils are given an opportunity to meet with all of their subject teachers, we have scheduled the Y11 parent evenings to take place over two nights next week. **Each teacher has 38 appointment slots available over two nights and they will be allocated on a first-come, first-served basis between 4.30pm and 6.30pm.**

Virtual Meeting- School Cloud

As we are currently unable to meet face-to-face in school we have introduced a new, easy to use, **online appointment booking system** called School Cloud. This allows you to choose your own 5 minute appointment times with teachers and you will receive an email confirming your appointments. Please be aware that we of course have to limit the number of appointments each teacher can make within the two hour time slot so please book as soon as possible. Please book appointments with all of your child's teachers. We have grouped subjects into faculties for ease. There will be 10 appointment slots available to you in total. This will allow you to book appointments with all of your child's teachers and, if necessary, an additional appointment with either Mrs Badger (Safeguarding & Wellbeing) or Ms Arnold (Careers & Guidance).

Appointments can be made from **9am on Friday 19th March and will close 3.30pm on Tuesday 23rd March**. Should you wish to make any changes after this date please contact the school office.

Please visit the 'Parent' section of our school website and click on school cloud in the menu.

<https://www.kingswolverhampton.co.uk/schoolcloud> to book your appointments. A short guide on how to add appointments is included.

Login with the following information when you access the webpage: Your details (email required) and student details.

If we do not have your parent email on file you will not be able to access the booking system so please contact Mrs Kaur (n.kaur@kingswolverhampton.co.uk) as soon as possible and provide it so we can update our records. If you do not have access to the internet, please contact the school office and we will try and provide an alternative option for you.

As we are holding online appointments, lasting exactly 5 minutes (there will be a countdown so you are aware when the meeting will automatically close), we would kindly ask that you:

- Consider your background when selecting where to access the online meeting
- Ensure everyone in the meeting be dressed in daytime clothing

Please do not hesitate to contact me should you wish to discuss further.

Yours sincerely

Mrs Kaur
Head of Year 11

