

27<sup>th</sup> November 2019

Dear Parents/Carers,

**Annual School Fund 2019-2020**

Every year, in line with many other schools across the country, we ask families to support the school through donations to our School Fund. We are writing to explain how you can make this payment and how important your contribution is to us as a school.

With effect from January 2018 the termly contribution has been £10 per term.

**If you wish to pay in one instalment for the whole year, a reduction will be made and we ask for your contribution of £25 before 31 January 2020.**

Of course, should you feel able to donate more, be assured that your money will be going to support your child. For families with more than one child at our school, we are only asking for one contribution per family via the youngest sibling.

Attached to this letter you will find an invoice for the annual School Fund which gives details of how the money can be paid. I hope that you will find this easy to follow. Please do not hesitate to contact us at school if you need clarification.

As I am sure you know, our priority is to provide the highest standard of education for your child/children and your contribution will continue to support all the enrichment activities such as residential and day visits, school productions, the outdoor learning area, additional music tuition (to name but a few). Without your contribution the school would not be able to offer all the extra activities currently provided.

We would like to assure you that we are extremely grateful for all the support you give to the school and to your child's education.

On a similar theme, if you are interested in helping us to find other ways of fund-raising so that we can support our students further, or you have ideas that would help to strengthen the partnership between school and home, we would be very interested in hearing from you. Please contact Mrs M Grewal who is working with our Parent School Partnership.

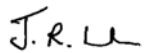
As you may be aware, the education sector has been facing significant spending cuts over the past few years. At the same time, the costs associated with running a school are increasing. We are doing everything we can to ensure that the decrease in funding does not impact negatively on your child's education, but this does mean that savings have to be found in a range of other areas.

This year we are looking to provide greater extracurricular club resources and enrichment activities for all our students. Without your help, we may not be able to provide these additional items.

We would be grateful if you could send your termly or annual family contributions by the end of term.

Please complete the attached slip and ask your child to hand in your payment to Student Services.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. R. L.', written in a cursive style.

Mr J Ludlow  
Principal

## Annual School Fund Invoice for Parents and Carers

Name of Child: \_\_\_\_\_

### **Contribution** to School Fund:

- Autumn Term: £10 – (Please pay by 20 December 2019)
- Spring Term £10 – (Please pay by 31<sup>th</sup> January 2020)
- Summer Term: £10 – (Please pay by 17<sup>th</sup> April 2020)
- Or paid annually 2019-20: £25 (Please pay by 31 January 2020)

Your payment should be made by the aforementioned date/s.

You can pay by cash or cheque by returning this form and the money to Student Services with details of child's name as a reference, or pay by ParentPay.